






Thing 7: Productivity Tool Evaluation Advance Organizer

The goal of using a Productivity tool is to increase your efficiency as a teacher. With this in mind, choose a tool that:

- works with all your other tools, web browsers and platforms such as Microsoft 365, Google, iOS, Safari, Edge, Chrome, Apple, Android, tablets, Chrombooks, laptops, iPads, Gmail, Outlook, Apple Mail, etc.
- works for ALL stakeholders (students, curriculum team members, parents) making it easier to communicate.
- provides resource sharing in order to easily collaborate.
- has more than one use so that you do not have to work with multiple resources; just one that does multiple tasks.
- is free or the freemium/premium options are worth the investment.
- protects your data privacy.
- enables remote teaching and e-learning.

Tool Name & URL	Function/Task	Access (highlight applicable)	Works Well With (highlight applicable)	Other Functions & Ease of Collaboration	\$
			~Google Drive, Chrome, Chromebook, Gmail ~MS 365 OneDrive, Edge, Windows Lite, Outlook ~iCloud, Safari, Mac, iPad ~Apple (App Store), Android (Google Play Store)		
			~Google Drive, Chrome, Chromebook, Gmail ~MS 365 OneDrive, Edge, Windows Lite, Outlook ~iCloud, Safari, Mac, iPad ~Apple (App Store), Android (Google Play Store)		
			~Google Drive, Chrome, Chromebook, Gmail ~MS 365 OneDrive, Edge, Windows Lite, Outlook ~iCloud, Safari, Mac, iPad ~Apple (App Store), Android (Google Play Store)		
			~Google Drive, Chrome, Chromebook, Gmail ~MS 365 OneDrive, Edge, Windows Lite, Outlook ~iCloud, Safari, Mac, iPad ~Apple (App Store), Android (Google Play Store))		
			~Google Drive, Chrome, Chromebook, Gmail ~MS 365 OneDrive, Edge, Windows Lite, Outlook ~iCloud, Safari, Mac, iPad ~Apple (App Store), Android (Google Play Store)		

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Installed: [desktop-Nun from the Noun Project](#)



Mobile: [Smartphone -unlimicon from the Noun Project](#)



Cloud/web based: [Computing-Vectplus from the NounProject](#)